

CONTACT INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____

Phone-(H) _____

(C) _____ (W) _____

Email _____

Year started volunteering at BCR _____

In Case of Emergency Notify:

Name _____

Address _____

City _____ State _____ Zip _____

Phone-(H) _____

(C) _____ (W) _____

Do you have any medical conditions we should be aware of? (Please list/explain)

Please tape form shut and mail or fax to Beaver Creek Reserve.

E-mail address: bcr@beavercreekreserve.org

Website: www.beavercreekreserve.org

Phone: 715-877-2212 Fax: 715-877-2212

*Thank you for supporting
Beaver Creek Reserve through
volunteering your time and talents!*



**Beaver Creek Reserve
Attn.: Volunteer Coordinator
S1 County Highway K
Fall Creek, WI 54742**

VOLUNTEER INTEREST FORM



Please check all areas that interest you and return to the volunteer coordinator at Beaver Creek Reserve.

INSIDE THE NATURE CENTER

- Gift Shop
 - Stock shelves, take inventories and help with displays
 - As needed
- Mailings
 - As needed
- Maple Syrup Cook
 - February-April, as needed
- Receptionist
 - Greet visitors, answer telephones, ring up cash register sales and miscellaneous front desk duties
 - One hour of training required
 - Daily, 3-4 hour shifts available



EVENT ASSISTANTS

- Baker
 - Bake desserts for special events and programs
 - As needed
- Crafts/Special Programs
 - Design, create and assist visitors with crafts at special programs or events
 - As needed
- Food Service
 - Cook and serve food for special events or programs
 - As needed
- Naturalist Birthday Parties
 - Lead a 30–45 minute program or activity for children
 - Weekends, as needed
- Marketing Representative
 - Promote the Reserve at area events
 - Tour of Beaver Creek Reserve required
 - As needed

AROUND THE RESERVE

- Adopt A Highway
 - Pick up litter and maintain a two-mile stretch of County Highway K adjacent to the Reserve
 - Twice in the spring and fall
- Carpenter
 - Work on small projects at the Reserve
 - As needed
- General Maintenance
 - General upkeep of the Reserve, projects may include painting, repair work, construction, etc.
 - As needed
- Trails Maintenance
 - Construct or repair bridges, steps and handrails on trails and assist with trail maintenance
 - As needed

CITIZEN SCIENCE CENTER

- Citizen Scientist
 - Assist with ongoing and/or new Citizen Science projects that include Wisconsin Naturemapping, Aquatic Invasive species monitoring, stream monitoring, rusty crayfish monitoring and other projects
 - Times vary depending on project

IN THE GREENHOUSE

- Greenhouse Volunteer
 - Plant seeds, transplant plants and general maintenance
 - Shifts as needed, spring-fall months
- Annual Native Plant Sale
 - Assist with annual native plant sale activities
 - Saturday before Mothers Day

IN THE BUTTERFLY HOUSE

- Interpreter
 - Monitoring the Butterfly House activity, answer questions and introduce visitors to the world of butterflies
 - June–September, once a week, 11 a.m.–3 p.m.
- Caterpillar Lab Assistant
 - Change and clean caterpillar cages. Release butterflies into the Butterfly House
 - June–August, weekly shifts
- Gardener
 - Tend and care for Butterfly House gardens
 - April–September, shifts available

PROGRAM ASSISTANTS

- Maple Syruping Program
 - Present maple syruping history and techniques to groups
 - As needed, February–April
- Summer Camp Assistant (Nature Nuts, Sprout, Earth Detectives)
 - Help lead small group activities
 - One hour training required
 - Last full week in June, Monday–Friday, 9 a.m.–noon
- Scouting Badge Instructor
 - Lead Boy or Girl Scouts through badge requirements
 - As needed
- Naturalist
 - Assist staff naturalists or lead environmental programs to people of all ages
 - Lead snake, turtle and/or butterfly programs
 - As needed

AT HOME

- Carpenter
 - Cut out bluebird and bat houses at your home
 - As needed

SPECIAL EVENTS/FUNDRAISERS

- Nature Calendar Marketing Assistant
 - Distribute and maintain stock and sales of annual nature calendars at area businesses
 - October–March
- Candlelight Snowshoe Hike Assistant
 - Distribute and light candles before the event, serve food and assist visitors with snowshoe fittings at the event. Post event activities include retrieve candles and assist with clean up.
 - One winter evening
- French Toast Breakfast
 - Positions include: cooks, servers, busers, dish washers, parking attendants, raffle sellers and clean up workers
 - First Sunday in February
- Booya and Fall Festival
 - Positions include: food prep, cooks, busers, dish washers, parking attendants, raffle sellers, craft/game attendants clean up workers
 - One day event, early fall
- Committees and Boards
 - Join the Friends or Foundation/Endowment boards or the Membership or Special Events committees
 - Meeting times vary