POSITION SUMMARY:

# This position organizes and presents astronomy programs by coordinating with Beaver Creek Reserve employees and Chippewa Valley Astronomical Society to a variety of audiences.

ESSENTIAL FUNCTIONS (Illustrative only):

* Present astronomy programs for a variety of audiences.
* Ability to speak confidently in front of crowds that differ in size and age.
* Develop interesting, age appropriate, and educational astronomy related programs.
* Coordinate with Beaver Creek staff on upcoming groups that desire astronomy programming.
* Coordinate with Chippewa Valley Astronomical Society members to assist with telescope operations.
* Contact group leaders regarding program requests and group needs.
* Educate audiences on constellations and other visible night sky objects.
* Other duties as assigned.

**WORK ENVIRONMENT:**

* Position requires continual walking or standing and occasional lifting of approximately 50 pounds.
* Indoor and outdoor work environments in all seasons.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

* Knowledge of astronomy basics
* Knowledge of PowerPoint and creating effective presentations
* Ability to speak in front of people in an engaging and compelling manner
* Willingness to learn basic operation of telescopes
* Organized, confident, and excellent communicator
* Comfortable with children and adults

**REQUIRED QUALIFICATIONS:**

* Background in education or program facilitation
* Basic Astronomy course work
* Public speaking experience

**HOURS:**

* Highly variable and dependent on program scheduling
* Hours mostly after dark
* Year long position, beginning in winter
* Winter hours to develop programs, programs throughout the remainder of year

***NOTE:*** *Appointment will be conditional upon successful completion of a criminal background check.*

**TO APPLY:**

Open until filled.

Please submit your resume, cover letter, and three references to [hannah@beavercreekreserve.org](mailto:hannah@beavercreekreserve.org)

or mail to

Beaver Creek Reserve

Attention: Hannah Becker

S1 County Rd K

Fall Creek, WI 54742

No Phone Calls