



- TITLE:** Part-time Custodian
- FACILITY:** Beaver Creek Reserve is western Wisconsin's premier environmental education and outdoor recreation facility located 12 miles east of Eau Claire. The Reserve has more than 400 acres of diverse habitat including upland woods, river bottoms forests, wetlands and savannah areas. Beaver Creek Reserve has a Nature Center, Youth Camp, Citizen Science Center, Observatory, Charter Science School and Butterfly House.
- RESPONSIBILITIES:** Position performs a variety of custodial duties at Beaver Creek Reserve to keep buildings, grounds, and equipment in excellent repair, clean, and attractive to visitors.
- Upkeep of all BCR buildings including but not limited to the Wise Nature Center, Hobbs Observatory, Citizen Science Center, Showerhouse, Cedar Lodge and sleeper cabins.
 - Cleaning tables, chairs, appliances.
 - Custodial projects include, sweeping and mopping floors, vacuuming, dusting, cleaning toilets, urinals and showers, washing windows, cleaning and stocking facility restrooms.
 - Duties require both indoor and outdoor work under all weather conditions.
 - Very physical work which requires continual walking, standing, bending, twisting, kneeling, reaching and lifting of approximately 50 pounds.
 - Work involves emptying garbage/recycling bins with exposure to bugs and unpleasant odors.
 - Other duties as assigned.
- REQUIRED QUALIFICATIONS:**
- Graduate from high school or equivalent.
 - Must possess and maintain a valid Wisconsin driver's license and acceptable driving record.
 - Capable of working under supervision as well as independently.
 - Ability to follow both written and verbal instructions.
 - Must pass a criminal background check.
 - Self-motivated.
 - Great attention to detail.
 - Experience doing custodial work.
- PREFERRED QUALIFICATIONS:**
- Experience maintaining commercial buildings.
- HOURS:** 15-20 hours per week
- SUPERVISOR:** Executive Director and Operations Manager
- CONTACT:** Position will remain open until filled. Send or e-mail a letter of interest, resume and three professional references to:
Erik Keisler - Executive Director
Beaver Creek Reserve
S1 County Hwy K
Fall Creek, WI 54742
bcr@beavercreekreserve.org